

CHANGE ORDER APPROVAL FORM

PROJECT: Three River Community Kayak Engineering & Permitting

CHANGE ORDER NUMBER: 01

DATE: 01/08/2025

CONTRACT NUMBER: CM3501-WA04

PURCHASE ORDER NUMBER (IF APPLICABLE): 24000506

TO CONTRACTOR: Pond & Company

Description: Adding 365 days to the work authorization completion date.

Reason for Change Order: The reason for the extension is based on the delayed ability to receive all of the necessary state and federal permitting from the associated agencies.

Original Contract Sum.....	\$	<u>66,980.92</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0</u>
Contract Sum Prior to This Change Order.....	\$	<u>66,980.92</u>
Amount of this Change Order (Add).....	\$	<u>0</u>
New Contract Sum Including this Change Order.....	\$	<u>66,980.92</u>

The Contract Time will be **increased** 365 days
 Previous Substantial Completion: 7/8/2024 Previous Final Completion: 7/8/2024
 New Substantial Completion: 7/8/2025 New Final Completion: 7/8/2025

APPROVED BY: Doug Podiak DATE: 1/9/2025
Department Head/Managing Agent

APPROVED BY: Janice Helms DATE: 1/31/2025
Procurement

APPROVED BY: Chris Lacambra DATE: 1/30/2025
Office of Management and Budget *TL*

SECTION 00 63 63

CHANGE ORDER REQUEST FORM

PROJECT Three Rivers Community Kayak Engineering & Permitting No. 01

DATE OF ISSUANCE 6/10/2024 EFFECTIVE DATE 6/10/2024

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

COUNTY Contract No.: CM 3501-WA04

CONTRACTOR- Pond & Company ENGINEER / ARCHITECT- Robert Companion

Description of changes:

Work authorization had a completion date of 7/8/2024 and the project has not been started yet. This work authorization needs to be extended to 7/8/2025.

Attachments: (List documents supporting change)

<p>CHANGE IN CONTRACT PRICE:</p> <p>Original Contract Price</p> <p>\$ <u>66,980.92</u></p>	<p>CHANGE IN CONTRACT TIMES:</p> <p>Original Contract Times</p> <p>Substantial Completion: <u>7/8/2024</u> (days and dates)</p> <p>Ready for Final Payment: <u>7/8/2024</u> (days and dates)</p>
<p>Net change from previous Change Orders No. ___ to No. ___</p> <p>\$ <u>0.00</u></p>	<p>Net change from previous Change Orders No. ___ to No. ___</p> <p>_____</p> <p>(days)</p>
<p>Contract Price prior to this Change Order</p> <p>\$ <u>66,980.92</u></p>	<p>Contract Times Prior to This Change Order</p> <p>Substantial Completion: <u>7/8/2024</u> (days and dates)</p> <p>Ready for Final Payment: <u>7/8/2024</u> (days and dates)</p>
<p>Net Increase (decrease) of this Change Order</p> <p>\$ <u>0.00</u></p>	<p>Net Increase (decrease) of this Change Order</p> <p style="text-align: center;"><u>365</u></p> <p>(days)</p>
<p>Contract Price with all approved Change Orders</p> <p>\$ <u>66,980.92</u></p>	<p>Contract Times with all approved Change Orders</p> <p>Substantial Completion: <u>7/8/2025</u> (days and dates)</p> <p>Ready for Final Payment: <u>7/8/2025</u> (days and dates)</p>

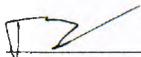
RECOMMENDED:
By: Robert Companion
Engineer/Architect (Authorized Signature)
Date: 1/9/2025

APPROVED:
By: Doug Podiak
COUNTY (Authorized Signature)
Date: 1/9/2025

ACCEPTED:
By: [Signature]
Contractor (Authorized Signature)
Date: 1/29/2025

APPROVED BY: Denise C. May, Esq., BCS DM
County Attorney

DATE: 2/3/2025

APPROVED BY: 
County Manager

DATE: 2/3/2025

APPROVED BY: N/A
Chairman

DATE: _____

ATTEST: N/A
John A. Crawford, Clerk of Courts

DATE: _____

Account No(s). 61010572-563710-C0089 UPB



Certificate Of Completion

Envelope Id: E23E3A0D-40BE-43DE-8707-783930EB75BE Status: Completed
Subject: Change Order: CM3501 WA04- Pond and Company Three Rivers Kayak Engineering & Permitting
Source Envelope:
Document Pages: 3 Signatures: 8 Envelope Originator:
Certificate Pages: 6 Initials: 3 Sara Sands
AutoNav: Enabled ssands@nassaucountyfl.com
Envelope Stamping: Enabled IP Address: 50.238.237.26
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original Holder: Sara Sands Location: DocuSign
1/9/2025 8:42:58 AM ssands@nassaucountyfl.com

Signer Events

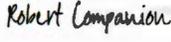
Signature

Timestamp

Doug Podiak
dpodiak@nassaucountyfl.com
Facilities Director
Nassau County BOCC
Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26
Sent: 1/9/2025 8:57:21 AM
Viewed: 1/9/2025 3:26:40 PM
Signed: 1/9/2025 3:27:12 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Robert Companion
RCompanion@nassaucountyfl.com
Deputy County Manager - County Engineer
Nassau County BOCC
Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style
Using IP Address: 76.229.217.212
Signed using mobile
Sent: 1/9/2025 3:27:14 PM
Viewed: 1/9/2025 3:29:07 PM
Signed: 1/9/2025 3:29:14 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Robert Williams
williamsB@pondco.com
Executive Vice President
Security Level: Email, Account Authentication (None)

Signature Adoption: Drawn on Device
Using IP Address: 50.207.14.12
Sent: 1/15/2025 11:15:52 AM
Resent: 1/29/2025 9:20:35 AM
Viewed: 1/29/2025 9:23:39 AM
Signed: 1/29/2025 3:55:56 PM

Electronic Record and Signature Disclosure:
Accepted: 1/29/2025 9:23:39 AM
ID: f15d7208-a605-4707-a6d0-58740ca9bfaa

Tracy Poore
tpoore@nassaucountyfl.com
OMB Admin
Nassau County BOCC
Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26
Sent: 1/29/2025 3:55:59 PM
Viewed: 1/30/2025 8:19:03 AM
Signed: 1/30/2025 8:21:19 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Chris Lacambra</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 1/30/2025 8:21:23 AM Viewed: 1/30/2025 9:15:18 AM Signed: 1/30/2025 9:16:00 AM</p>
<p>Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Lanaee Gilmore</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 1/30/2025 9:16:01 AM Viewed: 1/31/2025 12:10:54 PM Signed: 1/31/2025 12:11:00 PM</p>
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>AJ</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 1/31/2025 12:11:03 PM Viewed: 2/3/2025 2:38:21 PM Signed: 2/3/2025 2:43:08 PM</p>
<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Denise C. May, Esq., BCS</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 2/3/2025 2:43:10 PM Viewed: 2/3/2025 2:44:30 PM Signed: 2/3/2025 2:45:05 PM</p>
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Taco Pope</i></p> <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p>	<p>Sent: 2/3/2025 2:45:07 PM Viewed: 2/3/2025 2:45:36 PM Signed: 2/3/2025 2:46:01 PM</p>
<p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>LPB</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254</p>	<p>Sent: 2/3/2025 2:46:03 PM Viewed: 2/4/2025 10:41:15 AM Signed: 2/4/2025 10:41:34 AM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>		

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; font-size: 1.2em;">COPIED</div>	Sent: 2/4/2025 10:41:37 AM Viewed: 2/4/2025 3:49:28 PM
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Becky Diden bdiden@nassaucountyfl.com Recycle Coordinator Nassau County BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; font-size: 1.2em;">COPIED</div>	Sent: 2/4/2025 10:41:38 AM Viewed: 2/4/2025 8:35:12 PM
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Jay Robertson jrobertson@nassaucountyfl.com Parks and Recreation Director Nassau County BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; font-size: 1.2em;">COPIED</div>	Sent: 2/4/2025 10:41:39 AM Viewed: 2/4/2025 10:51:39 PM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	1/9/2025 8:57:21 AM
Envelope Updated	Security Checked	1/15/2025 11:15:51 AM
Envelope Updated	Security Checked	1/15/2025 11:15:51 AM
Envelope Updated	Security Checked	1/15/2025 11:15:51 AM
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Envelope Updated	Security Checked	1/15/2025 11:15:51 AM
Envelope Updated	Security Checked	1/15/2025 11:15:51 AM
Certified Delivered	Security Checked	2/4/2025 10:41:15 AM
Signing Complete	Security Checked	2/4/2025 10:41:34 AM
Completed	Security Checked	2/4/2025 10:41:39 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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Electronic Record and Signature Disclosure created on: 1/26/2021 7:14:58 AM

Parties agreed to: Robert Williams, BOCC AP

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.